

Position Description



Position Title: SRC Committee Member

Time Commitments: SRC Committee Members must make themselves available to the following:

- Set-up and delivery of O Week and Week One Market days (or online equivalent) PLUS at least another 6 events per trimester
- Attendance at monthly Board meetings
- Attendance at regular Campus Committee meetings
- Attendance at training and planning days
- Regularly checking emails and responding to team members within 2 business days
- Host and document feedback from at least two Student Forums per year

*Performing these tasks requires SRC Committee Members to commit up to 4 hours per week.

Location

- SRC Committee Member roles are primarily based on the Member's home campus, however travel to other campuses may be required for attendance at Board Meetings, training and planning sessions.

Details

- The SRC is an elected council, designed to act as a bridge between the university and students. Our goal is very simple; we want better services and an overall better campus life for the students of Griffith University. SRC Committee Members contribute to the University experience by planning and delivering events, activities and services that meet the diverse needs of the student population. These positions are an opportunity for Members to gain invaluable skills including leadership, consultation, team work and event management while contributing to the development of a vibrant campus culture.

Duties

- Actively participate and engage with SRC commitments
- Be the face of the SRC at your campus – promotion of the SRC's events, activities, services, and role
- Event Management – with the support of your campus Event Officer; plan, deliver and evaluate events and activities that are responsive to diverse student needs and interests
- Plan and monitor the allocated campus budget
- Work respectfully and collaboratively within your team (students and staff) at a campus level and as members of the SRC Board
- Engage and consult with students to seek feedback for ongoing improvements to both the SRC and the University as whole
- Represent students' needs to decision-makers through membership of University committees and/or with the support of SRC Advocacy Services staff

Benefits

- Opportunities to sit on relevant University committees and working groups
- Training opportunities

- Develop your teamwork & leadership skills
- Gain event management experience
- Free courses (such as first aid & barista)
- Free attendance at SRC Events
- Griffith University Micro-credential/Digital Badge outlining your experiences and skills developed (subject to meeting key duties of the role)

Requirements

- It is recommended that SRC Committee Members are maintaining (or can demonstrate the ability to maintain) a GPA of at least 4.0 in order to balance their studies with the duties of the role
- It is important that SRC Committee Members commit to fulfilling these duties to the best of their ability and if not able to maintain this commitment that they communicate promptly with and seek support from their campus Event Officer and/or the Student Associations Manager. Failure to meet the standard expected by the SRC may be grounds for the SRC Board to review a Member's position in the SRC