Griffith UNIVERSITY

HOW-TO Guide

Using a Guest Account

Getting Started

Follow three steps: Acknowledge, Activate the account and Change your password

Acknowledgement email

- Login to your personal email account. Please note you won't be able to use the Griffith network to check your email account.
- Check that you received the acknowledgment email from Griffith University.

Activate account

- Click the link in the Acknowledgment email to activate the account
- Validate your details entering: username (t number), email address & last name.
- Wait for the Activation Verification email containing a security code.
- Click the link in the email to continue the activation process.

Change your password

- Click Continue to change your password.
- Agree to the Universities Code of Practice.
- Create a new password.
- Wait for confirmation before continuing and being logged out.

Login to wired internet access

1. Log in to Griffith computer in a lab or office with your username and password.
   » If logging in to a lab you may need to add **staff** before your username.
2. You should be automatically connected to the internet.
3. Access an internet site outside the University (for example: bom.gov.au)
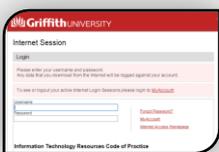
Manually connecting

1. If you have not been automatically connected internet access you will need to log in manually.
2. Log in to https://ias.griffith.edu.au/griffith/portal/login/ with your username and password.
3. Access an internet site outside the University (for example: bom.gov.au)

Login to Y aŽŵinternet access
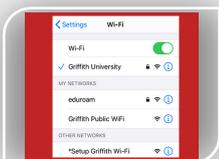
1. Go to www.griffith.edu.au/wifi/guest-access for Getting Connected guides.
2. Select your device.
3. Follow step-by-step instructions to connect.

For further assistance contact

IT Service Centre 373 55555 or got to www.griffith.edu.au/guestaccount