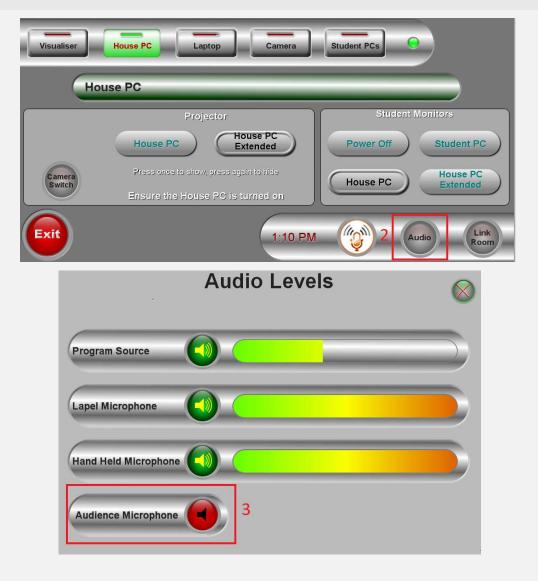


## **How-To Guide**

Using the audience microphones

## **Getting Started**

- 1. Tap the touch panel on the front desk to activate the system
- 2. Tap the "Audio" button on the bottom right-hand side of the touch panel
- 3. If the speaker icon next to audience mic is red, tap it once to turn it on (green is on)





## Volume control

1. The microphones have been pre-configured to appropriate volume levels

## Shut down

- 1. When you finish, tap "exit" on the touch panel screen on the front desk
- 2. Tap "shutdown"

Visualiser	House PC Laptop Camera	Student PCs
House PC		
	Projector	Student Monitors
	House PC House PC Extended	Power Off Student PC
Camera Switch	Press once to show, press again to hide Ensure the House PC is turned on	House PC House PC Extended
Exit 1	1:18 PM	Audio Link Room