

Introduction

Using a radio microphone ensures your class can hear you clearly, no matter where you walk in the room.

It also ensures the Lecture Capture system records your voice as clearly as possible.

The volume control for the radio microphone can be adjusted on the Touch Panel in the room with the Radio Mic fader audio control.



Hints and Tips

Set the room frequency for the microphone before leaving for your class.

Use the MUTE switch on top of the microphone if you don't want to be heard.


Using the MUTE switch does not pause the Lecture Capture recording.

Do not leave the microphone switched on unless in use.


Take care of the antenna. If it breaks, the microphone will not work.

Place the microphone about 20cm directly under your mouth.


Room frequencies for radio microphones

 www.griffith.edu.au/audiovisual/microphones


Audiovisual services


 intranet.griffith.edu.au/work/audiovisual


Using Lecture Capture

 intranet.griffith.edu.au/computing/blended-learning-support/using-lecture-capture

Contacts

 (07) 3735 6464

 libraryandithelp@griffith.edu.au

 intranet.griffith.edu.au/work/audiovisual

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Radio Mics

Quickguide to using the Sennheiser ew-300 mics at Griffith University



What Microphone do you have?

Check the front flap on your microphone to tell which model you have. You will see either *ew 300 G2* or *ew 300 G3*.

Turning on the frequency display

(only required for *ew300 G2* microphones)

Each room/location has a unique frequency. To tune in your radio microphone, it needs to show the frequency on the display. The newer models (*ew300 G3*) have this as the default but if you are using an older model (*ew300 G2*) follow the step-by-step instructions below, to ensure your radio microphone is ready to begin tuning into the room frequency.



ew300 G2

Open front flap

Press **○**ON/OFF

Press **○**SET, then **▲**UP until **DISPLY** shows

Press **○**SET, then **▲**UP until **FREQ** shows

Press **○**SET, display will show **STORED**

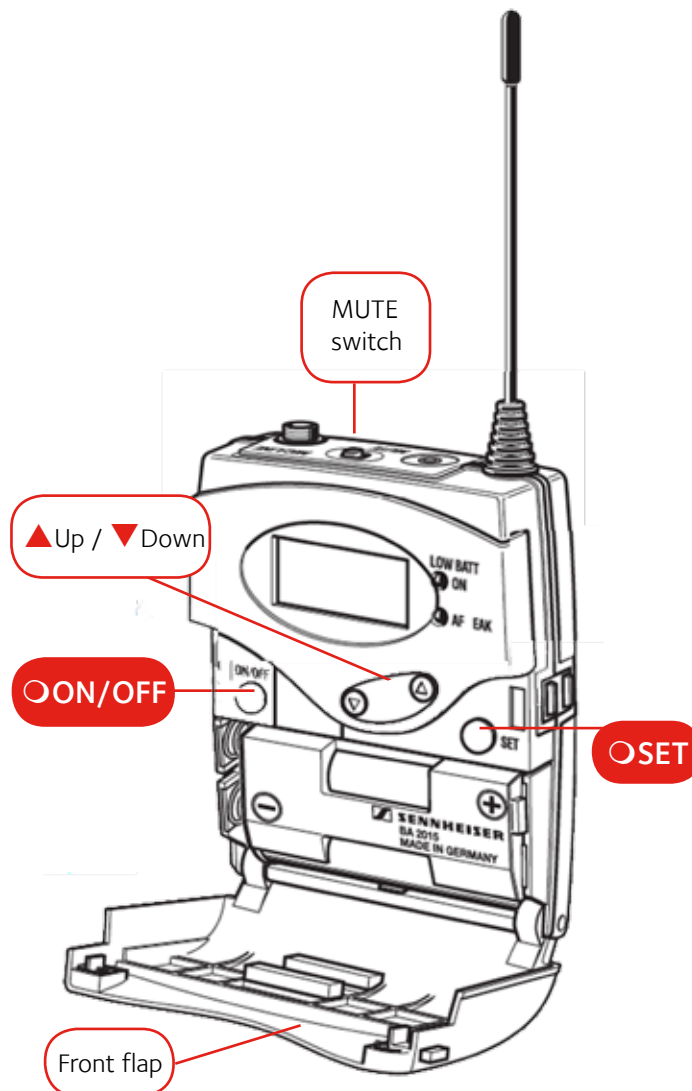
Press **▲**UP until **EXIT** shows

Press **○**SET

Press **○**ON/OFF for 2 seconds to switch off

Close the flap

You will only need to do this once. Every time you use the microphone from now on, it will be on the correct display.

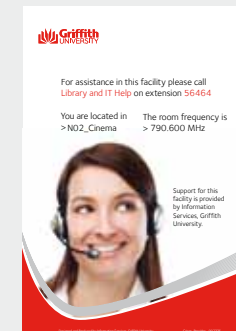


Tuning the room frequency

You will find the room frequency listed on the Library and IT Help poster in each room.

All room frequencies are available from

www.griffith.edu.au/audiovisual/microphones



Open the front flap

Press **○**ON/OFF

Press **○**SET

Press **▲**UP until **ADVANCED** shows

Press **○**SET

Press **▲**UP until **TUNE** shows

Press **○**SET

Press **▲**UP to change the first 3 digits until you find the correct room frequency.

Press **○**SET

Press **▲**UP to change the last 3 digits until you find the correct room frequency.

Press **○**SET

Display will show **STORED**

Press **▲**UP until **EXIT** shows.

Press **○**SET

Press **▲**UP until **EXIT** shows again.

Press **○**SET

The microphone is now ready for use.