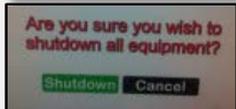
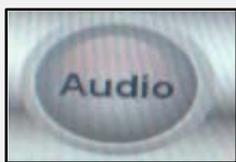


HOW-TO Guide

Using the Touch Panel

Getting Started

Tap the touch panel screen to activate the system



Volume Control

- Tap the 'Audio' button on the bottom right of the screen. Tap again to mute and unmute (red = mute)
- Adjust the volume by dragging the volume meter from side to side
- 'Radio Mic' controls the volume coming from the wireless microphones
- 'Program Source' controls the volume coming from the touch panel controlled devices

Device Options

Note: You can change between devices at any time by pressing the button that you wish to change to.

Visualiser

1. Ensure that the visualiser is turned on. The 'ON' button is on the visualiser
2. Tap the 'Visualiser' button on the touch screen

House PC

1. Ensure that the Main PC is on. The 'ON' button is on the box which is under or to the side of the desk (green light means on)
2. Tap the 'House PC' button on the touch screen

Laptop

1. Connect the two cords (VGA and audio) which are on your desk to your laptop
- Note: *most but not all laptops connect to these cords. Call AV support for advice*
2. Tap the 'Laptop' button on the touch screen

AV Input

1. Connect your device to the auxiliary panel which is located on the box under or to the side of the desk
2. Tap the 'AV Input' button on the touch screen

Preview

- Tap the "Preview" icon on the bottom right of the touch panel. Tap button for the device that you want to view on the touch panel **before** it is projected on to the large screen. Green means that the device is active and is being projected. Orange means that the device is in "Preview" mode

Turn Off Touch Panel

- Tap 'Exit' on the touch screen
- Tap the green 'Shutdown' icon in the middle of the touch screen

For further assistance contact
Audio Visual Support 56464