

How to...

Install Cisco Jabber for Windows

Introduction

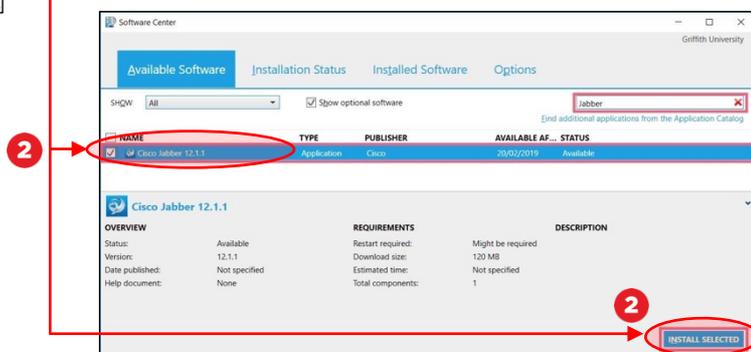
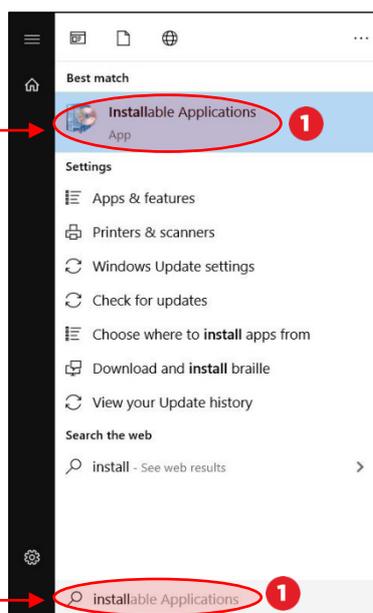
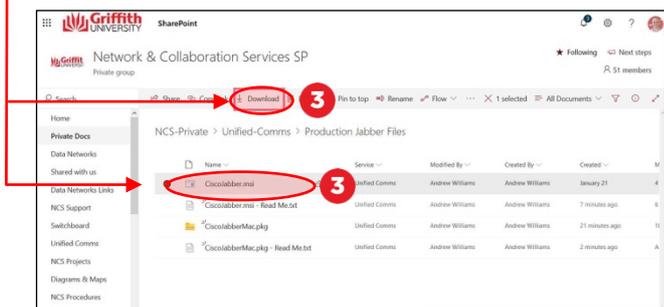
This guide will show you how to install Cisco Jabber (Jabber) on your Windows device.

Jabber is a soft phone that will allow you to answer your Griffith desk phone extension on other devices such as computers, tablets, video phones and smartphones. It is fully integrated with Griffith video conference rooms to participate in a meeting, or to call participants both internal and external to the university.

It will only work for staff who have their phone profile set up on their Griffith extension/video phone. It is optional for you to install the Jabber software on your computer.

Step 1: Install Jabber for Windows

- 1 Select the Windows Start menu and next to the  type **installable applications**.
- 2 Select **Cisco Jabber 12.1.1** from the list of available applications and select **Install**.
- 3 Alternatively, you can [download and install](#) the latest version of Jabber. Once the link opens, select **CiscoJabber.msi** and then **Download**.



4 The file is likely to automatically save to your **Downloads** folder. If your browser prompts you with the option to save to a different location, select **Save File** and save it to a memorable location.

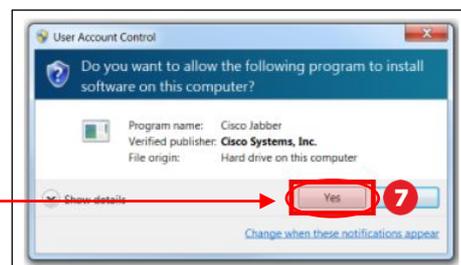
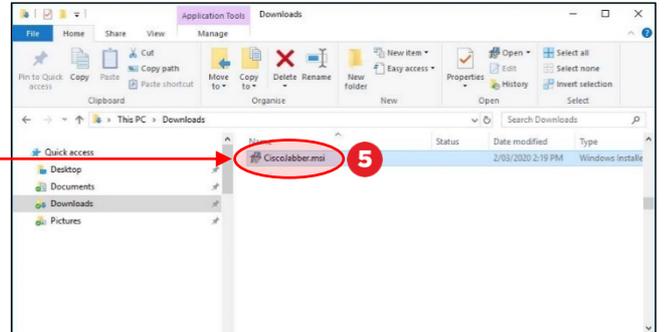
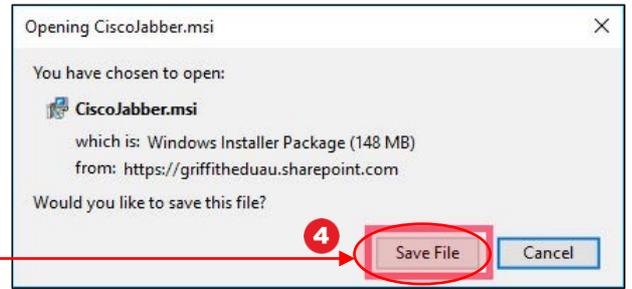
5 Navigate to where the downloaded file is saved, and open **CiscoJabber.msi** to install.

6 Select **Next**.

7 Select **Accept and Install**.

If this User Account Control pop-up appears, select **Yes**.

8 Select the tick box for **Launch Cisco Jabber** and then **Finish**.



Step 2: Run the application

- 1 The Jabber application file will appear on your desktop. Enter your sNumber@griffith.edu.au and select **continue**.

You may also receive a Certificate notification. If so, select **Accept**.

- 2 If the Griffith single sign-on portal appears, login using your Griffith credentials.
- 3 Jabber should start and you will be able to make and receive phone calls via your Windows device. This application will use your webcam, microphone and speakers. Webcams and headsets can be [provided on request](#).

